

# Postgraduate applicant guide



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Note: This guide is designed to acknowledge our receipt of your application. It provides information about the University of Hull and does not represent an offer of a place of study.

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# Welcome

**Thank you for applying to  
the University of Hull.**

**If you are in the UK we highly  
recommend that you should now  
come and see us. Why not visit one  
of our Open Days which will take  
place on both the Hull and  
Scarborough campuses.**

**For more information visit  
[www.hull.ac.uk](http://www.hull.ac.uk).**

The day will include campus tours, departmental talks, accommodation visits and an opportunity to chat to staff and current students.

# Why Hull is the right university for you

**A research-active university, Hull has a distinguished reputation for providing an outstanding education and a rich social experience for its students. Our academic staff possess an enviable range of expertise and enjoy international acclaim in many disciplines.**

## **A cosmopolitan university**

We offer a wide range of taught higher degrees and many opportunities for research at Masters and PhD levels. More than 2,300 postgraduate students come from some 50 countries worldwide, and our overseas students are supported by a dedicated International Office. The University's campuses at Hull and Scarborough are cosmopolitan locations in which to live and study.

## **Research of international significance**

In the recent national Research Assessment Exercise, 80% of the University's research was judged to be of international standard in terms of originality, significance and rigour. The areas of allied health professions and studies and history received especially high scores, while Hull's other established areas of strength – such as English, politics, law and geography – all maintained their position. There were improvements in psychology, education, business, and social work and social policy.

## **Collaboration across disciplines**

We have established research institutes to stimulate cross-disciplinary research working. Not surprisingly, the University is an important centre for maritime and environmental studies, but we are also strongly involved in areas such as Renaissance studies, urban and regional studies, legislative studies, applied ethics and computer-interactive imaging. We are committed to establishing productive relationships with research groups from external organisations and industry. Our students benefit from Hull's expertise in applied research that increases employability – through initiatives such as the Centre of Industrial Collaboration in Environmental Technologies and the Centre for Adaptive Science.

## **Exceptional student support**

The University prides itself on its support of students. Whether you study for a higher degree by research or take a taught programme, you will be personally supervised by staff who are experts in their fields. The Graduate School is a one-stop shop for research students and coordinates our accredited Postgraduate Research Training Scheme. Student Support Services offers a range of help and advice on issues such as accommodation, finance, careers and faith.

## **A great environment for students**

Many of our students live within walking distance of our campuses, with shops and amenities close at hand. Both centres have a rich cultural scene and offer plenty of opportunities for entertainment and relaxation, with spectacular countryside and the sea within easy reach.

## **Find out more**

If you choose the University of Hull, you will experience our unique blend of worldclass research expertise, solid support, state-of-the-art facilities and great places to live. Check out the University's website at [www.hull.ac.uk](http://www.hull.ac.uk) for further details of our departments and student life at the University, or if you are in the UK, come and visit us and talk to current postgraduates and academic staff.



*The Brynmor Jones Library tower.*

Like many other UK universities, Hull distinguishes between

- **taught** programmes which are delivered to classes of students on a fixed timescale leading to the production of an individual research project
- **research** degrees, which are based on individual work under the direction of academic supervisors.

## Research Training Scheme

It is widely recognised that specialist expertise alone is not sufficient enough preparation for research or a subsequent career. The University of Hull acknowledges this and requires that all research postgraduate students complete a specific research training programme, which is tailored around specific needs identified by you and your supervisor.

Part-time students and those working away from the University campuses are also required to undertake this programme of research training. For more information, visit [www.hull.ac.uk/gri/research\\_training](http://www.hull.ac.uk/gri/research_training).

To complement research work, students can choose from a range of modules which can be taken from taught postgraduate and sometimes undergraduate programmes.

Each module is assessed and has a credit value, which counts towards a Postgraduate Certificate /Diploma in Research Training. Credits can also be gained through other assessed pieces of work and the Graduate School also hosts an annual 'Easter School' to help part-time students achieve credits.

## Research Proposal

All research students must confirm their topic and develop a research proposal before the start of the course and the initial meeting with their supervisor. Individual contact details for supervisors can be found at the top of the formal offer letter.

## Postgraduate Conference

Research students who begin studying in September are advised to attend the Postgraduate Conference run by the Graduate School. Details are sent to all new students in August.

## Students studying overseas

Students who are accepted to undertake part-time research overseas/in their own country are expected to meet with their academic supervisor at least six times a year. Costs are funded by the students and arrangements are made directly with the academic department.

Students overseas are also advised to take part in the Postgraduate Training Scheme, and will normally attend the annual Easter School. Obtaining a housing contract for this length of time can be difficult, and students are advised to arrange hotel accommodation.

## MPhil – PhD Progression

Some new students intending to complete a PhD are initially registered for an MPhil. Both PhD and MPhil students have a progression assessment after the first year of study.



*At the University of Hull we know that where you live can often be as important as your studies.*

**The University has two main campuses: one in the leafy suburbs of Hull, just two miles from the city centre; the other in the coastal town of Scarborough. Both are attractive and compact and have an effective blend of traditional and modern architecture.**

### **Hull Campus**

Academic departments, the library and the students' union, the main focus of university life, are situated within easy reach of each other. The Union is home to more than 70 clubs and societies and has an active entertainments programme. It also contains refectories, bars, games and TV rooms, laundry facilities and a bookshop as well as support and advice services. Hull University Union was recently one of only two in the country to receive a silver award from the Students' Union Evaluation Initiative.

Also at the heart of the campus is the Gulbenkian Centre, which contains one of the best equipped university theatres in Europe. The University Art Collection has some real treasures, and there are many opportunities for enjoying or making music.

Sport at Hull is taken seriously at every level, from a professionally-organised and varied intra-mural programme to more than 40 well-established sporting clubs. The on-campus Sports and Fitness Centre is open seven days a week and has badminton courts, a sports hall, the latest in Technogym equipment, saunas in all changing rooms, and a cafe. Its membership rates are lower than anywhere else in the region. Around the Sports and Fitness Centre are acres of football, rugby, cricket and American football pitches.

### **Scarborough Campus**

The campus is full of character and easy to find your way around. It overlooks open countryside on the edge of town, yet is within walking distance of the main shops, amenities, eateries and the beach.

The hub of the students' union entertainment and social activities is Calvino's cafe bar. There is also a dedicated suite of rooms with a range of entertainment facilities and the union is home to a raft of student societies and sports clubs. All students at Scarborough are full members of the union on the Hull campus and can access its facilities.

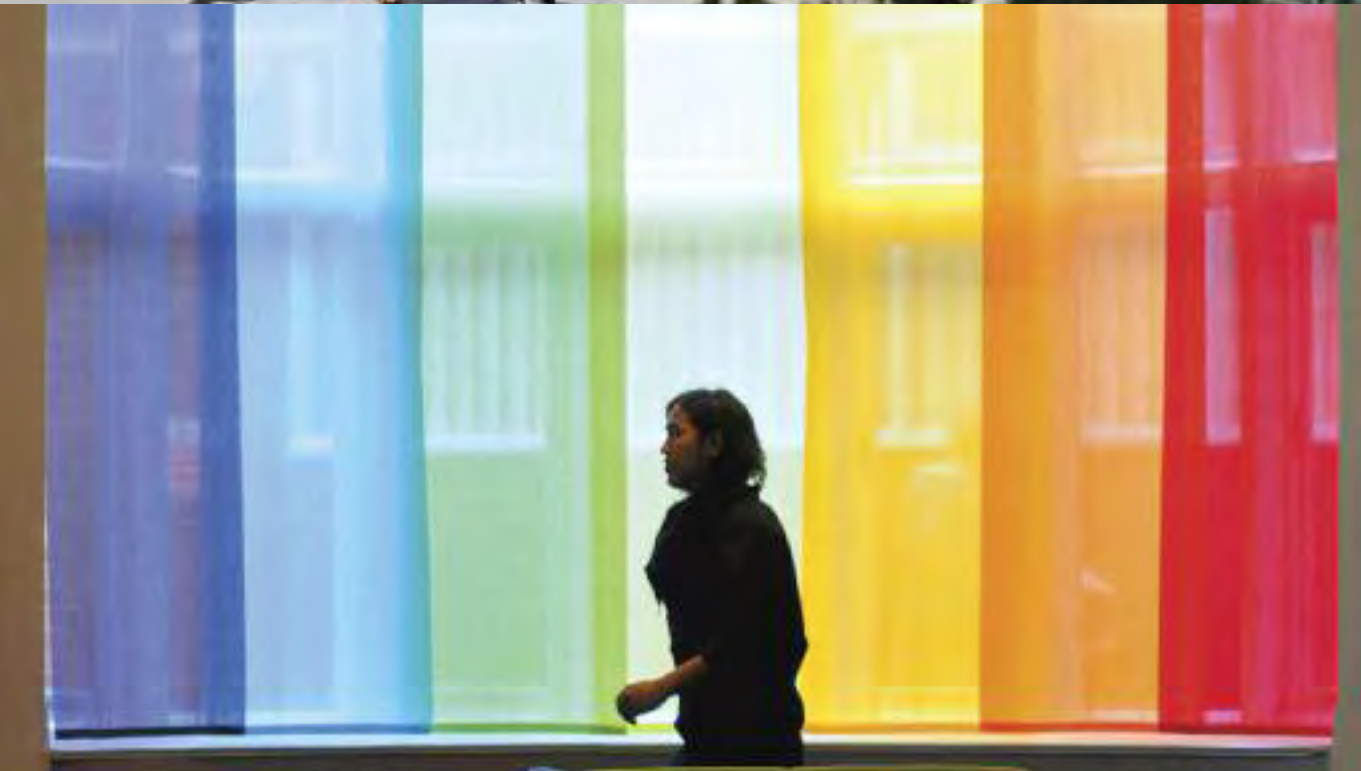
Our students also use the Scarborough Sports and Tennis Centre (five minute walk from the campus) and the Scarborough Indoor Swimming Pool complex. These offer tennis and squash courts, a gym and a programme of fitness and martial arts classes.

There is an orienteering course next to the sports centre and there are plenty of local walks and cycle trails. Anyone coming to Scarborough should also have a go at one of the water sports on offer: surfing, diving, jet-skiing, rowing or sailing.

### **The best of both worlds**

Living in Hull or Scarborough has many attractions. You have all the benefits of life in modern urban environments, but with a few of the usual stresses and with countryside and coast on your doorstep. What's more, it is considerably less expensive to live in Hull or Scarborough than in any other large towns or cities in the UK, Northern Europe or the USA.

*Hull Campus;  
part of the newly refurbished library at the Scarborough Campus;  
Sutton Bank, part of the North York Moors National Park.*



**Hull, one of the country's largest cities, and Scarborough, one of its most popular tourist resorts, have much to offer our postgraduate students. And of course, they are both situated in a region rich in scenery and heritage.**

## **The City of Hull**

Hull is a dynamic waterfront city with a strong maritime tradition and a well deserved reputation for friendliness.

A regional centre for arts, culture and heritage which offers plenty to do and see, it is the perfect place to live and study.

Currently being transformed by over £1 billion of investment, Hull is at an exciting point in its history. In recent years, iconic developments such as The Deep and the Kingston Communications (KC) Stadium have put the city on the national map. Another recent addition, the £165 million St Stephens development, has brought a new retail centre, transport interchange and apartment complex to the heart of the city centre.

The city's cultural scene is also booming. Live-music venues offer a myriad of choices: Hull Truck Theatre is a must for new and challenging productions; the KC Stadium hosts premier division sport and sell out concerts; and the Old Town incorporates the impressive Museums Quarter.

## **The town of Scarborough**

Offering outstanding natural beauty and its own range of cultural attractions, Scarborough has beaches, bookshops, seafood restaurants, galleries, shopping malls, cinemas and sporting facilities, all set against a picturesque backdrop.

You can dive, fish, jet-ski, row and sail, and Scarborough has some of the best surfing in the country. The town hosts major sporting events including International Bike Week and the Annual Cricket Festival.

Scarborough's renowned Stephen Joseph Theatre showcases innovative, distinctive productions; the annual National Student Drama Festival brings a week of contemporary fringe theatre to the town; the Spa Complex is the setting for the annual Jazz Festival; and the beach is an excellent venue for live music and dance events.

## **Within easy reach**

The Hull Campus is within easy travelling distance of the open plains, rolling hills and wild, rugged coastline of the East Riding of Yorkshire, while Scarborough is located amid the high cliffs, rocky shores and sandy beaches of the North Yorkshire coastline. The North York Moors National Park, with its varied and beautiful landscapes, is a short journey inland.

The cities of York, Leeds, Manchester, Sheffield and Nottingham are conveniently accessible by rail or road, while the train to London takes less than three hours. Humberside and Leeds/Bradford airports and the ports of Hull are also close at hand, offering convenient access to mainland Europe.

*Hull Marina;  
beachside apartments in Scarborough;  
the beach at the seaside town of Hornsea.*



**Your time at university is about more than just your lectures and tutorials. Here at the University of Hull, we know that where you live (and who you live with!) can be just as important as any other part of University life.**

A wide range of self catering residential accommodation is available for postgraduate students on both campuses.

## Hull Campus

### Taylor Court

This on-campus site has 288 self contained study bedrooms. There are 12 'houses' each containing three floors, with eight study bedrooms per floor. Most flats operate on a 50-week contract.

### Student Houses

The University has a selection of two-storey terraced houses located close to the campus – offering self catered accommodation. Most of the properties house five students and the residence period is 42 weeks.

### Head-leased (University-managed) accommodation

The University leases furnished self-contained properties from private landlords. These are for self selected groups of students, usually for a 46 week contract.

### The Scheme

The University also has access to good quality, furnished private sector accommodation and works with landlords whose properties are in accordance with University regulations.

## Scarborough Campus

There are two living options available at the Scarborough Campus.

### Cayley Hall

This on-campus, catered hall of residence offers furnished, en-suite rooms. Contracts run for 31 or 36 weeks, and the hall is closed during Christmas and Easter vacations.

### Head leased (University-managed accommodation)

The University also leases suitable furnished self contained properties from private landlords to students. The contract period usually runs for a 46 week period.

A range of private flats and rooms are also available. Please visit [www.studentpad.co.uk](http://www.studentpad.co.uk) or contact the university, who can provide a list of available private accommodation.

## Contracts

The majority of one year programmes that begin in September will end the following August/September. Please take this into account when arranging your accommodation as the majority of contracts only run until June/July.

Vacation/temporary accommodation is available at the Hull Campus at approximately £10 per night. After August, this is only available to students who are moving into university-owned accommodation the following year. Please contact the Accommodation Office for more information.

**Please note: the University is unable to provide accommodation for families, so if you intend to bring your family, you will need to arrange private accommodation.**

*students enjoying a break in studies overlooking the Bay in Scarborough.*

## Council Tax

- If the property where you live is occupied entirely by students who are registered on a full-time course, the property is exempt from Council Tax.
- If the property is not fully occupied by students, the occupants are responsible for paying the tax on the property.
- If the property is not fully occupied by students but there are students living in the property, you may be eligible for reductions on Council Tax.

If you require further information, please contact the Advice Centre or the International Office.

**\*Please note: After three year's registration, all PhD students are subject to a Council Tax charge**

For further details about University Accommodation and how to apply, please visit [www.hull.ac.uk/accomm](http://www.hull.ac.uk/accomm) or contact the Accommodation Office on 044 (0)1482 305341.



**Tuition Fees for postgraduate programmes can vary considerably depending on what course you are studying. Further details about individual tuition fees, and how much you will need to pay each year can be found on your offer letter (which accompanies this guide).**

**Please note: this fee does not include residence fees.**

## Paying your Tuition Fees

There are a number of ways to pay tuition fees and residence charges (if you intend to live in university owned or managed accommodation).

- **Online**

Visit [epay.hull.ac.uk/epay/open](http://epay.hull.ac.uk/epay/open)

- **Sterling Bankers draft**

Drafts should be made payable to 'The University of Hull' and sent to the University of Hull Finance Office: c/o Mrs S Pitts. Please ensure the draft is in your name and clearly states your applicant code and full name.

- **Direct bank transfer**

This method enables the fees to be transferred from your bank account directly into the University's account. Please quote your Student ID number and name as your reference. This will enable us to identify the money when it is received.

For example if your student ID is 200800001 and your name is S Jones, please quote

- **200800001 Jones S**

The above is just an example – please use **YOUR** student ID number and name.

For student payments only, you should transfer into the following account

University of Hull

Lloyds TSB

2 Silver Street

Hull, HU1 1HX

No.2 Bank A/c

Sort Code: 30-94-44

Account No: 03029855

Swift Code: LOYDGB21149

IBAN: GB02 LOYD 3094 4403 0298 55

- **Cheque**

Please ensure that your full name (first name + family name) and applicant code (or student application/registration number) is stated clearly on the back of the cheque.

- **Cash**

While this is an acceptable method of payment if there is no other way to ensure payment, we don't advise carrying large sums of cash on your person.

- **Credit card**

Payment by credit card is acceptable via the on-line method, but please note that credit rates can be high.

- **Direct Debit Agreement**

This is the preferred method of payment and is made by direct instalments from your UK bank account.

- At registration, you will be required to sign an agreement authorising immediate payment of 50% of your fees.
- A further 25% will be collected automatically three months after registration
- The remaining 25% will be collected three months after the above.

The University does not require a deposit\* to be paid for your tuition fees, but you must be able to pay 50% of your fees at registration. A 1.5% discount is offered to students paying their full tuition fee by cheque or bankers draft.

N.B this discount does not apply to payments by credit/debit card.

### Arrangements for Sponsored Students

If you are receiving sponsorship for your studies, you must have written confirmation of this.

This information must be sent to the University finance office at least six weeks before you are due to register so that the University can contact your sponsor, confirm details and arrange for an invoice to be sent. If you do not send this, you will be expected to pay your full tuition fee.

You will also be expected to pay full tuition fees if your sponsor does not meet the terms and conditions of the University.

- Your sponsor must be a legitimate organisation, e.g. government or public body.
- Funding from family members, even if it is through a business, is not an accepted form of 'sponsorship' and you will be classed as 'self funding'.
- A financial guarantee is not necessarily a 'sponsorship' letter.
- A sponsor letter must be written in English, on formal letter-headed paper, and must state your name and applicant number. It must state the course fees in sterling (£), or the duration of sponsorship (i.e one year), and include an address for invoicing.
- If the sponsor fails to make a payment the University reserves the right to transfer the debt to the student.

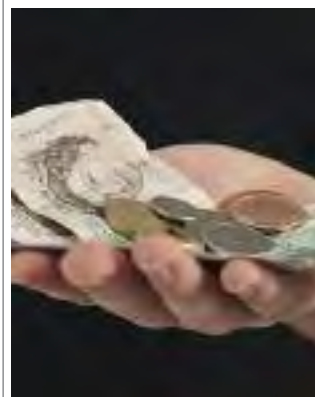
Please send all sponsorship letters to the Finance Office, c/o Sheila Pitts. If you require further information, please contact Student Financial Services on 0044 (0) 1482 465674 or email [studentfinances@hull.ac.uk](mailto:studentfinances@hull.ac.uk).

### Bursaries and scholarships

If you've been successful in an application for a University of Hull bursary or scholarship, you will be notified separately of the fee reduction available to you. Please take that notification with you to registration.

\* some of the University's in-country representative offices are required to collect a deposit in order to release an offer letter.

For further information about paying your fees please visit [www.hull.ac.uk/money](http://www.hull.ac.uk/money)



*The University is a vibrant international community with over 3,000 international students from 128 countries.*

**Studying and living in a new country is an exciting challenge.**

**Once you have confirmed your attendance at the University, you will be sent a *Travel Guide*, which includes further information about immigration, accommodation, money matters and the FREE TRANSPORT SERVICE (for January and September arrivals) from Humberside and Manchester Airports and Hull Ferry Terminal.**

This guide will also include further details about International Welcome Week and orientation activities – all designed to provide you with a warm welcome and an easy introduction to life at the University of Hull. Visit [www.hull.ac.uk/international](http://www.hull.ac.uk/international)

### Accommodation

All unaccompanied international postgraduate students who firmly accept their place at the University are guaranteed a place in accommodation owned, managed or directed by the University throughout their period of full-time registration. For more information about applying for accommodation, please visit [www.hull.ac.uk/accomm](http://www.hull.ac.uk/accomm).

Private accommodation is also available if this is preferred. For further information please visit [www.hull.ac.uk/international](http://www.hull.ac.uk/international) and download a copy of *Cost of Living*.

### Opening a UK bank account

If you wish to open a bank account in your country which you can use in the UK, please use a bank with global connections, e.g. HSBC or Barclays. Your bank should then forward your application to the Hull/Scarborough branch.

Alternatively, your bank can write a letter of introduction which will make it easier to open an account once you've arrived in the UK. Further information about opening a bank account is available from the University, or [www.hull.ac.uk./international](http://www.hull.ac.uk./international)

To open a bank account in the UK, you will need proof of the following

- **your identity** – e.g. passport
- **your permanent residential address in your home country** – e.g. on your offer letter. Please note P.O. Box addresses are not accepted
- **your address in Hull or Scarborough** – e.g. on your accommodation contract.

### Checklist before you come to the university

1. Have you accepted your offer?
2. Have you taken all necessary English language tests?
3. Have you arranged your accommodation?
4. Have you made arrangements to pay your fees?
5. Have you got your offer letter with you?
7. Have you satisfied all conditions of your offer letter?

If you have any questions or require any further information, please contact the International Office on 0044 (0) 1482 466904 or [international@hull.ac.uk](mailto:international@hull.ac.uk)

*Centre picture; Taylor Court, the on-campus self-catered student accommodation.*



## **The UK immigration system has recently undergone considerable changes, and a new Points Based System (PBS) was implemented in March 2009.**

If you are a non-EEA national and not officially in the UK for non-educational purposes, you will need to apply for a visa under the Tier 4 (General) Student category.

The University of Hull holds a UKBA, Tier 4 Sponsor Licence and is a Tier 4 Highly Trusted Sponsor. Once you have firmly accepted an unconditional offer, the Admissions Service will send you, by email, a CAS statement (Certificate of Acceptance for Studies) as prescribed by the UKBA.

CAS statements are normally issued no more than four months before the start of the programme. In order to issue a CAS number, we must receive a copy of the passport that you will use for your Tier 4 visa (if you need one).

If you have been asked for a copy of your passport but do not believe you will need a Tier 4 visa, please contact the Admissions Service with your reasons and a copy of any relevant documents (e.g. passport, visa, Home Office letter).

For further information about immigration, please visit any of the following.

If you are in the UK at present

- The relevant UK Border Agency web pages or [www.ukba.homeoffice.gov.uk/studyingintheuk](http://www.ukba.homeoffice.gov.uk/studyingintheuk)
- The UK Council for International Student Affairs (UKCISA) web pages on immigration [www.ukcisa.org.uk/student/immigration.php](http://www.ukcisa.org.uk/student/immigration.php)

If you are currently outside the UK

- [www.ukvisas.gov.uk/en/aboutus/features/studyingintheuk](http://www.ukvisas.gov.uk/en/aboutus/features/studyingintheuk)

### **European Union (EU) and European Economic Area (EEA) nationals**

If you are a citizen of the EU or EEA, you do not need a visa to travel to the UK and have an automatic right of residence for up to three months without need to demonstrate the purpose, e.g. to study. However, please make sure that you have valid ID, and it is strongly advised that you carry it with you along with your offer letter from the University.

Once you have been accepted on a course of study, you have the right to reside in the UK for the length of the course. For further information, please visit the UKCISA's web pages for EEA and Swiss students [www.ukcisa.org.uk/student/eea.php](http://www.ukcisa.org.uk/student/eea.php).

EU/ EEA nationals entering the UK as a student may be entitled to pay the same tuition fees as UK students. Unfortunately, if you are an EEA national and not an EU national, you may NOT be automatically entitled to any loans, grants or benefits normally available for UK or EU students.

**Further information about bringing your family and children to the UK and immigration procedures once you arrive in the UK, is available in the *Travel Guide*.**

### **Masters Foundation Programme**

The University offers a preparatory course that combines a period of academic preparation for postgraduate study followed by (assuming successful completion of that phase) the full Masters course. For further details, visit [www.hull.ac.uk/fass/modern\\_languages](http://www.hull.ac.uk/fass/modern_languages).

If your offer is for entry to the masters foundation programme as a condition to enter the full Masters degree a CAS will be issued only for the Masters foundation initially.

## Academic Technology Approval Scheme (ATAS)

International student entrants to some postgraduate courses are required to have an ATAS (Academic Technology Approval Scheme) certificate before applying for a student visa. It is your responsibility to check if you require one and where applicable apply on-line for the ATAS certification. Please ensure you do this in good time for your visa application to proceed.

For further information and to clarify if you need an ATAS certificate – please visit [www.fco.gov.uk/atas](http://www.fco.gov.uk/atas).

If you require further information in order to complete an ATAS application, please contact the Admissions Service at [pgstudy@hull.ac.uk](mailto:pgstudy@hull.ac.uk) who will arrange for a standard letter to be provided with all the relevant information included.

If you are an intending research student and need an ATAS certificate, you will need to agree wording of your research topic with your supervisor. This can also be arranged through the Admissions Service.

Students for a small number of taught masters programmes will need to provide module information for an ATAS application.

## In-country arrangements for assistance with visa processes and checking of conditions

The University has appointed in-country partners around the world who are able to provide guidance on how you obtain your visa to study in the UK. Some places offer a fast-track visa application service (subject to a small service charge payable by the applicant and in addition to the University tuition fees). For more information, please visit [www.hull.ac.uk/international](http://www.hull.ac.uk/international).

If your offer is conditional upon providing original documents and you live in one of these countries, you may prefer to take your documents to the partner office for them to check and take copies. The partner office will then send authorised copies to the University, which is often quicker and more reliable than sending documents through the postal system.

If you choose to contact the in-country partner, you will not be charged for this service but you may have to bear the cost of any necessary travel to them. Please remember to give the partner office a copy of your firm offer letter so they are aware of the conditions and use your Applicant Code when contacting the University.



**Courses taught at the University of Hull are all delivered in English.**

**If your first language is not English, you will be required to provide recent evidence of English language ability, e.g. TOEFL or IELTS or another recent academic qualification studied and assessed in English. For a full list of recognised English language qualifications, visit [www.hull.ac.uk/admissions](http://www.hull.ac.uk/admissions)**

While the normal minimum is IELTS 6.0 (with all four skills at least 5.0), some departments have additional requirements beyond this (e.g. the Law School and the MBA programme). A GMAT test is not required.

The conditions of your offer will not be waived or altered if you have not completed a test or cannot prove your level of English. Details of the acceptable English language certificates can be found at [www.hull.ac.uk/admissions](http://www.hull.ac.uk/admissions).

- **The Department of Modern Language**

The Department of Modern Languages at both the Hull and Scarborough campuses offer a range of courses in English as a Foreign Language, including the following programmes specifically designed to meet the needs of postgraduate students.

Even if your offer does not require you to take a course – you can choose to do so as it is a good way to become familiar with the UK and make friends. Visit [www.hull.ac.uk/fass/modern-languages](http://www.hull.ac.uk/fass/modern-languages).

- **The Bridge Programme**

The Bridge Programme provides intensive tuition if you need an extended course of training in English before starting your studies. It runs from September to June on a full time basis and is divided into two twelve-week stages. Each student will be internally assessed and can be entered into an official examination at the end of the course.

- **The Summer Study Programme ('Pre-sessional' courses)**

These are intensive courses held during the summer prior (June to September) offering four-, eight-, or 12-week courses to help prepare you for university-level study. Each course is a serious, but enjoyable learning experience which also enables you to meet other staff and students at the University. **Students are assessed at the end of this course but this is not an official IELTS test.**

The following can be taken as part of your degree course, and can provide English language tuition relevant to the particular demands of the course. In some cases, this may be a condition of your offer.

- English for Academic Purposes, English Language Improvement (Hull)
- Academic English for Business (Scarborough)
- English for Business (EAP/ELI/EB) (Hull)
- English for Business (AEB) (Scarborough)

**The nearest IELTS test centre to Hull and Scarborough is Melton College, York ([www.melton-college.co.uk](http://www.melton-college.co.uk)). For further information, please contact [langc@hull.ac.uk](mailto:langc@hull.ac.uk) or return the reply slip at the back of the booklet.**



## **Applicant code**

This can be found on your offer letter – please quote this on all correspondence.

## **Formal offer**

The letter accompanying this publication is your formal offer of a place.

## **Where will I study?**

The majority of postgraduates are based at the Hull Campus however specific subjects (e.g. web design) are located at the Scarborough Campus. Please contact the Admissions Service for further clarification.

## **Fee status**

Your offer letter will state if you have been assessed as an overseas student for fees purposes. If you disagree with this decision, please contact the Admissions Service before arrival in writing explaining why. Evidence to support this may be requested.

## **Conditional offer**

Your offer of a place may be subject to specific conditions stated in the formal offer letter, which you will be required to reach before registering. Official evidence that these conditions have been met will need to be sent to the Admissions Service as soon as possible. You will also need to provide evidence in order to obtain a CAS for a student visa, to register as a student and start your course.

## **Acceptance**

All applicants must notify us in writing (email/fax/letter or by returning the reply slip at the back of the booklet) to confirm acceptance of their offer. N.B: Due to the volume of correspondence, we can't acknowledge receipt of your acceptance unless specifically asked to.

## **English language conditions**

Conditions of English Language proficiency will not be waived and must be met before the start of your degree programme – please see page 18 for course availability.

## **References**

If you have been asked for references, they must be on a University of Hull reference form or company letter headed paper with an official stamp. Scanned, emailed and family references are not accepted.

## **Certified copies of results**

Certificates and transcripts must be originals or copies certified by the awarding body. Please bring originals with you to registration. Scanned certificates, emails and faxes are not acceptable. (International students may have the assistance of an approved partner in some areas – please see the International section on page 17.)

## **Business School interview**

If you receive an offer for the MBA, you are likely to be invited to have an interview with the Business School. Once you have accepted your offer, the Business School Admissions Manager will contact you. Interviews are normally conducted by telephone.

## **CV required**

If a condition of your offer is to provide a CV (Curriculum Vitae), you need to provide a short summary of your educational background and work history illustrating major achievements and responsibilities.

## **Equivalency of degree**

Your offer may ask you to achieve a first/second class honours degree or equivalent. If your degree is not classified in this way and you need to clarify the equivalency, please contact the Admissions Service.

## Regulations for your programme

Regulations relevant to your programme are detailed in the *Handbook for Postgraduate Students* or at [www.hull.ac.uk/cms](http://www.hull.ac.uk/cms).

## Programme structure and timetable

These are available from academic departments closer to the start date. The current structure can be viewed at [www.courses.hull.ac.uk](http://www.courses.hull.ac.uk).

## Outline of off-campus study

If you are studying off campus, you should contact your academic department as soon as possible for further information about the course structure and your research. Registration may be done via post.

## Course review

The University is constantly reviewing its courses to ensure their relevance and that they offer students the best possible experience. From time-to-time it becomes necessary to review a course's viability and structure. If this is the case, we will advise you of any changes as soon as possible.

## Deposit

The University does not charge a deposit to hold your place of study.

## Modular fees

If your offer letter indicates that the fee is based on modules (rather than a total tuition fee), please contact your academic department, who will provide further information about module choice and costs.

## Payment of fees

Tuition fees for the first year of study are indicated in the formal offer letter. Further information about how to pay your fees is available in the Money Matters section of this guide.

## Bank details

If making payments directly into the University account, you must contact the Finance Office immediately with your full name, applicant code, start date and the amount paid. Email [studentfinance@hull.ac.uk](mailto:studentfinance@hull.ac.uk).

## Bench Fees

If your offer letter mentions a Bench Fee, this is an amount in addition to the tuition fee that the academic department will charge for consumable items needed for your research.

## Career Development Loan applications

If you are in the UK and applying for a Career Development Loan, please contact the Admissions Service for institution details.

## Scholarships

A limited number of scholarships are available. In order to qualify, you must apply by the relevant deadline. The University participates in the DFID and Chevening schemes and would advise that

- International students should contact their nearest British Council Office or visit [www.hull.ac.uk/international](http://www.hull.ac.uk/international)
- UK/EU students should visit [www.prospects.ac.uk](http://www.prospects.ac.uk) for tips on seeking funding support.

## Support for those with a disability

If you have particular support needs due to a disability, please contact the Disability Service [www.hull.ac.uk/disability](http://www.hull.ac.uk/disability) to discuss how these needs can be met. They can advise students on making an application for Disabled Students' Allowance (where eligible) or other opportunities for appropriate support. It is important that you are fully informed about the availability of support before you decide to accept your offer.

## Postgraduate Training Scheme (research students)

All research students are required to take research training modules to gain additional credits relevant to their research work. Details are available from the Graduate School or [www.hull.ac.uk/gri](http://www.hull.ac.uk/gri).

### Communication with a third party

If you ask a friend/sponsor/agent to contact us on your behalf, you must notify the Admissions Service in advance. Under data protection legislation we cannot discuss your admission with anyone other than yourself without your permission.

### Visa/ATAS

Please refer to the International section of this guide on page 16.

### Getting to the University

A selection of maps and directions are available at the back of this guide.

The International Office also produce a useful *Travel Guide for International Students* which is sent to all non-UK students accepting an unconditional offer. We would advise arriving a few days before the start date to familiarise yourself with the campus and surrounding area. ([www.hull.ac.uk/international](http://www.hull.ac.uk/international)).

### Contacting your academic department

As soon as you arrive, please contact your academic department who will put you in contact your research supervisor/programme leader. International students are advised to make contact with the International Office at Hull/Scarborough campus as soon as they arrive. The Welcome programme in January and September is available to all non-UK students. [www.hull.ac.uk/international](http://www.hull.ac.uk/international).

### Registration

The start date of your course will be on the formal letter.

- Taught Masters programmes normally register during the first week of semester.
- Research students who begin study at the beginning of Semester 1 (i.e. September) will register in the first week.
- Students starting at other times of the year should contact their academic department.
- If you are studying part-time by research in your home country, your academic department will provide further information about registration. This will normally be completed by post.

**Once you have accepted your offer, a registration pack will be available for you to collect from your academic department on your first day. You will not normally be able to register before the start date on your letter.**

### Late arrival

Please arrive on time for the start of your course in order to take full advantage of the introductory sessions. There is a preferred arrival time for International students.

In exceptional circumstances, late arrival is permitted by prior arrangement, but each case is considered individually and is not automatic. It is not usual to arrive more than three weeks after the start date and the University cannot guarantee to provide tuition for any missed lectures or tutorials.

**N.B The University will not grant admission to anyone arriving late without prior arrangement.**

### Deferring entry to a later start date

If you would like to defer your entry to the next available start date, you must request this in writing to the Admissions Service, who will then contact the academic department. You will then be informed of the decision (usually by receipt of a revised letter). Deferrals are normally only allowed if requested up to six weeks after the initial start date. After this, the applicant may need to re-apply.

Hull campus +44 1482 346311 (switchboard)

Scarborough campus +44 1723 362392 (reception)

For individual academic departments – please contact the above numbers or visit [www.hull.ac.uk](http://www.hull.ac.uk)

## Other useful numbers

### Admissions Service

+ 44 1482 466850  
[pgstudy@hull.ac.uk](mailto:pgstudy@hull.ac.uk)

### Graduate School

For further information about postgraduate research training, research student registration and Postgraduate Conference.

+ 44 1482 466846  
[gs@hull.ac.uk](mailto:gs@hull.ac.uk)

### Student finance

For further information about payment of tuition fees.

+ 44 1482 466813  
[studentfinance@hull.ac.uk](mailto:studentfinance@hull.ac.uk)

### Department of Modern Languages

For further information about English, Summer Study or Bridge Programme.

+ 44 1482 466172  
[eflapplications@hull.ac.uk](mailto:eflapplications@hull.ac.uk)

### Advice Centre

Offering free and confidential advice for students.

+ 44 1482 466263  
[advice-centre@union.hull.ac.uk](mailto:advice-centre@union.hull.ac.uk)

### Accommodation Lettings Office (Hull)

For further information about University accommodation, costs and contracts at the Hull Campus.

+ 44 1482 305340 / 305345  
+ 44 1482 305346  
[rooms@hull.ac.uk](mailto:rooms@hull.ac.uk)

### Accommodation Lettings Office (Scarborough)

For further information about University accommodation, costs and contracts at the Scarborough Campus.

+ 44 1723 357245  
+ 44 1723 370815  
[accommodation@scar.hull.ac.uk](mailto:accommodation@scar.hull.ac.uk)

### Immigration Advisory Service (IAS) immigration issues

2nd Floor, County House, 190 Great Dover Street, London SE1 4YB

+ 44 20 7 378 9191 (24-hour emergency number)  
+ 44 20 7 357 6917 (Office hours)

### International Office

For information about living and studying at the University, including arrivals.

+ 44 1482 466904  
[international@hull.ac.uk](mailto:international@hull.ac.uk)

### Student Administrative Services

For registration of taught postgraduates.

[student-admin@hull.ac.uk](mailto:student-admin@hull.ac.uk)

### Disability Services

For further information about the support available to students with disability.

[disability-services@hull.ac.uk](mailto:disability-services@hull.ac.uk)

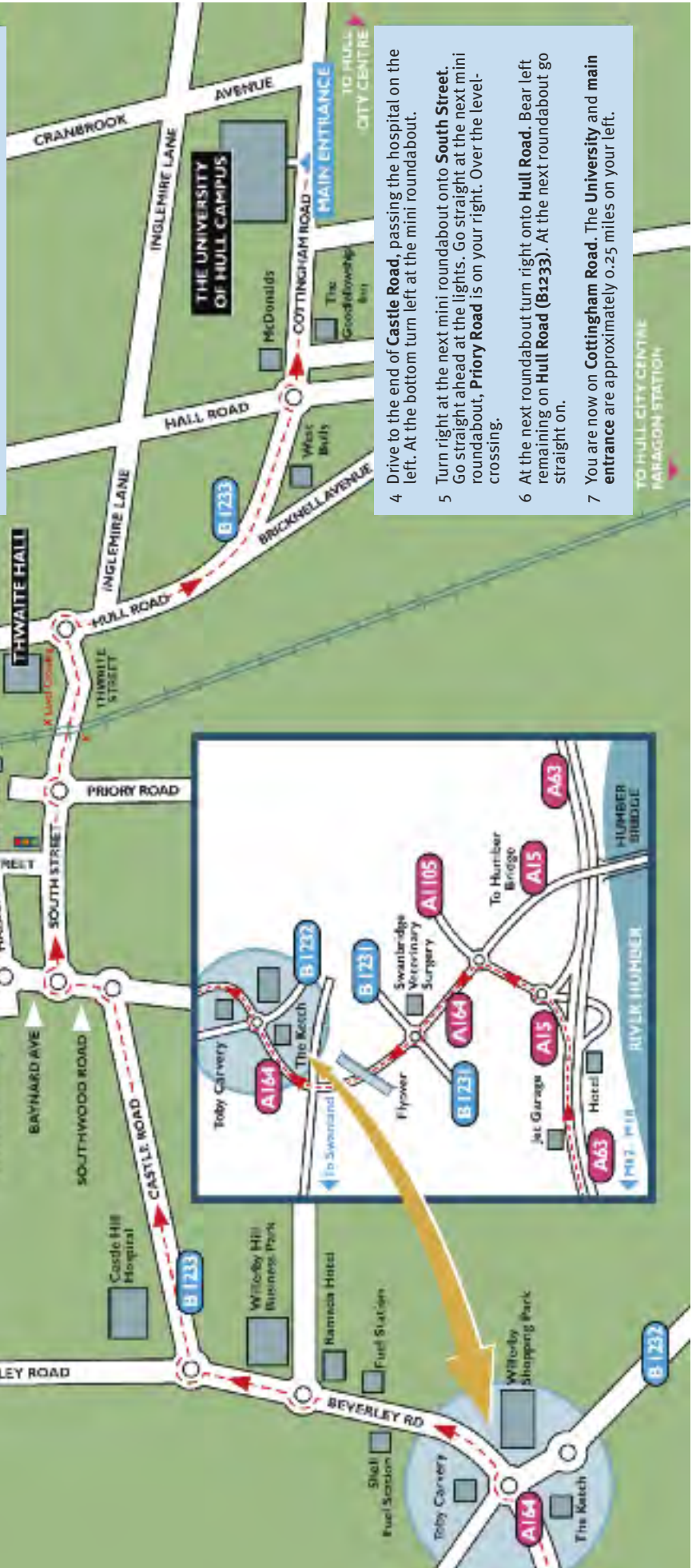
# Location maps



## Directions to the Hull Campus

### Instructions Travelling to the Hull campus via M62 & A63

- 1 Take the **A15 Humber Bridge** exit, just after the **Fuel Station** on the left. At first roundabout go straight on. At second roundabout turn left onto the **A164** – there is a sign saying **Universities**. At next roundabout go straight on.
- 2 After 2.3 miles the next roundabout will appear. Go straight on. There is a **fuel station** either side and a **Ramada Hotel** on the right. At next roundabout go straight on.
- 3 At the next roundabout turn right onto **Castle Road** following signs for **Castle Hill Hospital**.



- 4 Drive to the end of **Castle Road**, passing the hospital on the left. At the bottom turn left at the mini roundabout.
- 5 Turn right at the next mini roundabout onto **South Street**. Go straight ahead at the lights. Go straight at the next mini roundabout, **Priory Road** is on your right. Over the level-crossing.
- 6 At the next roundabout turn right onto **Hull Road**. Bear left remaining on **Hull Road (B1233)**. At the next roundabout go straight on.
- 7 You are now on **Cottingham Road**. The **University** and **main entrance** are approximately 0.25 miles on your left.

## Directions to the Scarborough Campus



## Routes to the University's Hull and Scarborough campuses

### By rail

Hull – The Paragon Interchange provides links to all major rail networks, with services provided by GNER, Arriva Trains and Hull Trains, which offer a direct service to London Kings Cross.

Scarborough – This train station provides links to all major rail networks, with regular services to York.

### By coach/bus

Hull – Coaches to Hull are available via National Express and link with other national and European services. The coach terminal is located next to the rail station. Coaches to London terminate at Victoria Station. The bus from the terminal to the University, Cottingham Road, would be number 105 East Yorkshire Motor Services.

Scarborough – Has a coach station offering National Express service.

### By sea

Hull is the only British Port for P&O North Sea Ferries, with overnight services to Holland and Belgium. The ferry terminal is located approximately 3.5 miles (5.5km) from the city centre.

### By air

Humberside International Airport is located approximately 20 miles from Hull city centre, with a regular coach service provided.

### By car

Hull – The University can be approached from York by the A1079 and via the M62 and A63.

(Post code for Sat Nav – HU6 7RX).

Scarborough – Approaches include the A171 from Whitby or the A64 from York.

(Post code for Sat Nav – YO11 3AZ).

# Reply forms

Please complete in BLOCK CAPITALS, in black ink, or typescript.

## Request for accommodation information (postgraduate)

Expected date of entry to the University .....

Name of applicant .....

Address .....

.....

.....

Applicant Code .....

Email .....

Please send me further details about University accommodation for postgraduate students at

Hull  Scarborough

### Please return to

The Accommodation Office, University of Hull, Cottingham Road, HULL, HU6 7RX  
 Fax ++00 44 1482 305346  
 Email rooms@hull.ac.uk



## Offer reply form (postgraduate)

Name of applicant .....

Applicant Code .....

Applicant's own signature .....

Course .....

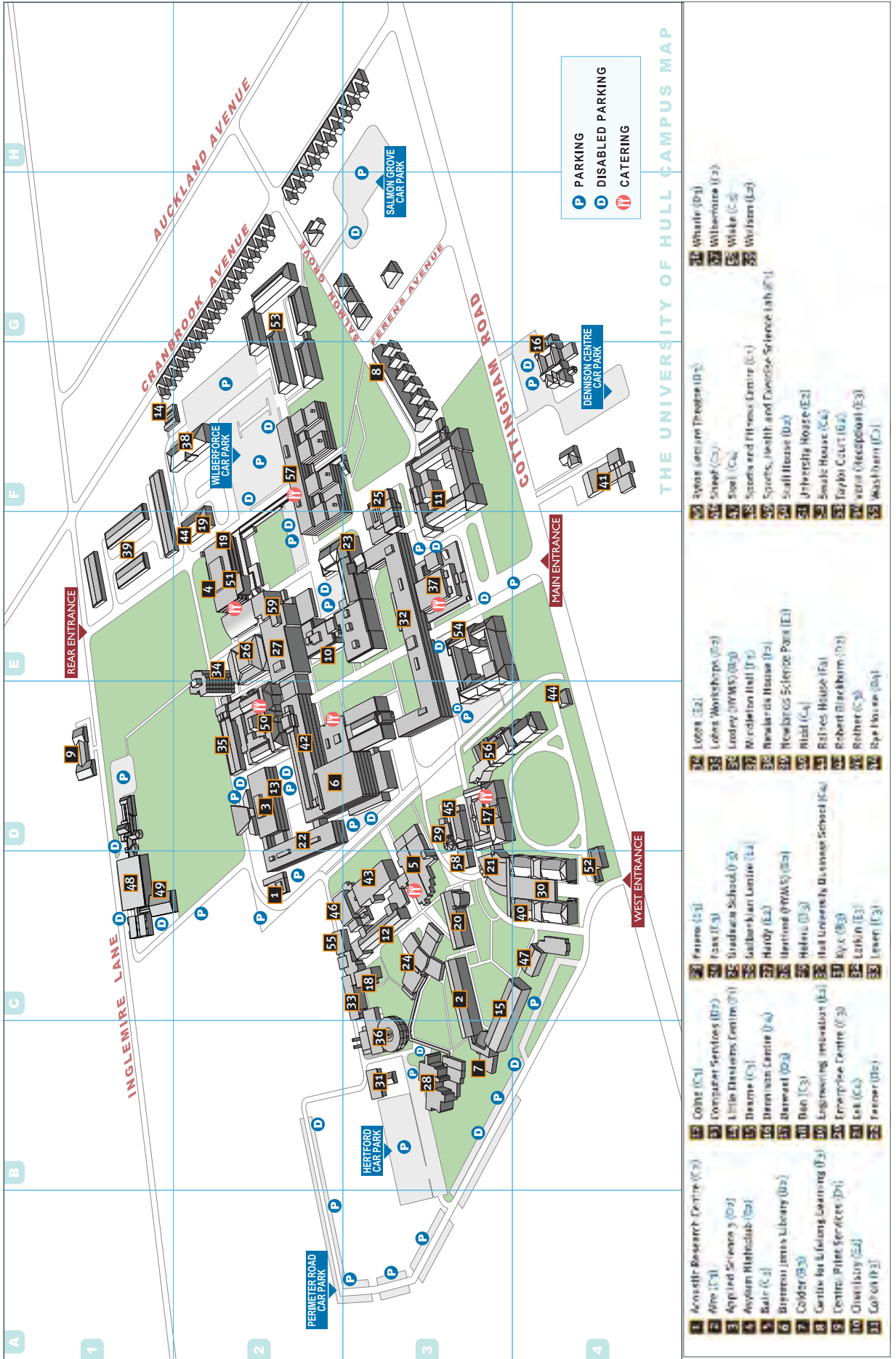
I wish to

accept the offer  decline the offer  (Please tick one box)

### Please return to

Admissions Service, University of Hull, Cottingham Road, HULL, HU6 7RX  
 Fax ++00 44 1482 442290  
 Email pgstudy@hull.ac.uk

# The Hull Campus



THE UNIVERSITY OF HULL CAMPUS MAP

- |   |                                     |    |                             |    |                      |    |                         |    |            |     |                         |     |                         |
|---|-------------------------------------|----|-----------------------------|----|----------------------|----|-------------------------|----|------------|-----|-------------------------|-----|-------------------------|
| 1 | Acoustic Research Centre (Ca)       | 15 | College (Ca)                | 29 | Parsons (Ca)         | 43 | Applied Sciences 3 (Ca) | 57 | Leeds (Ca) | 71  | Applied Sciences 1 (Ca) | 85  | Applied Sciences 2 (Ca) |
| 2 | Aire (Ca)                           | 16 | Computer Services (Ca)      | 30 | Pass (Ca)            | 31 | Business School (Ca)    | 58 | Leeds (Ca) | 72  | Applied Sciences 1 (Ca) | 86  | Applied Sciences 2 (Ca) |
| 3 | Applied Sciences 1 (Ca)             | 17 | Little Dancin's Centre (Ca) | 32 | Business School (Ca) | 33 | Business School (Ca)    | 59 | Leeds (Ca) | 73  | Applied Sciences 1 (Ca) | 87  | Applied Sciences 2 (Ca) |
| 4 | Applied Sciences 2 (Ca)             | 18 | Barrow (Ca)                 | 34 | Business School (Ca) | 35 | Business School (Ca)    | 60 | Leeds (Ca) | 74  | Applied Sciences 1 (Ca) | 88  | Applied Sciences 2 (Ca) |
|   | Baird (Ca)                          | 19 | Barron's Centre (Ca)        | 36 | Business School (Ca) | 37 | Business School (Ca)    | 61 | Leeds (Ca) | 75  | Applied Sciences 1 (Ca) | 89  | Applied Sciences 2 (Ca) |
|   | Birmingham James Library (Ca)       | 20 | Barrow (Ca)                 | 38 | Business School (Ca) | 39 | Business School (Ca)    | 62 | Leeds (Ca) | 76  | Applied Sciences 1 (Ca) | 90  | Applied Sciences 2 (Ca) |
|   | Chadler (Ca)                        | 21 | Barrow (Ca)                 | 39 | Business School (Ca) | 40 | Business School (Ca)    | 63 | Leeds (Ca) | 77  | Applied Sciences 1 (Ca) | 91  | Applied Sciences 2 (Ca) |
|   | Centre for Learning Technology (Ca) | 22 | Barrow (Ca)                 | 40 | Business School (Ca) | 41 | Business School (Ca)    | 64 | Leeds (Ca) | 78  | Applied Sciences 1 (Ca) | 92  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 23 | Barrow (Ca)                 | 41 | Business School (Ca) | 42 | Business School (Ca)    | 65 | Leeds (Ca) | 79  | Applied Sciences 1 (Ca) | 93  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 24 | Barrow (Ca)                 | 42 | Business School (Ca) | 43 | Business School (Ca)    | 66 | Leeds (Ca) | 80  | Applied Sciences 1 (Ca) | 94  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 25 | Barrow (Ca)                 | 43 | Business School (Ca) | 44 | Business School (Ca)    | 67 | Leeds (Ca) | 81  | Applied Sciences 1 (Ca) | 95  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 26 | Barrow (Ca)                 | 44 | Business School (Ca) | 45 | Business School (Ca)    | 68 | Leeds (Ca) | 82  | Applied Sciences 1 (Ca) | 96  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 27 | Barrow (Ca)                 | 45 | Business School (Ca) | 46 | Business School (Ca)    | 69 | Leeds (Ca) | 83  | Applied Sciences 1 (Ca) | 97  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 28 | Barrow (Ca)                 | 46 | Business School (Ca) | 47 | Business School (Ca)    | 70 | Leeds (Ca) | 84  | Applied Sciences 1 (Ca) | 98  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 29 | Barrow (Ca)                 | 47 | Business School (Ca) | 48 | Business School (Ca)    | 71 | Leeds (Ca) | 85  | Applied Sciences 1 (Ca) | 99  | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 30 | Barrow (Ca)                 | 48 | Business School (Ca) | 49 | Business School (Ca)    | 72 | Leeds (Ca) | 86  | Applied Sciences 1 (Ca) | 100 | Applied Sciences 2 (Ca) |
|   | Centre for Lifelong Learning (Ca)   | 31 | Barrow (Ca)                 | 49 | Business School (Ca) | 50 | Business School (Ca)    | 73 | Leeds (Ca) | 87  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 32 | Barrow (Ca)                 | 50 | Business School (Ca) | 51 | Business School (Ca)    | 74 | Leeds (Ca) | 88  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 33 | Barrow (Ca)                 | 51 | Business School (Ca) | 52 | Business School (Ca)    | 75 | Leeds (Ca) | 89  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 34 | Barrow (Ca)                 | 52 | Business School (Ca) | 53 | Business School (Ca)    | 76 | Leeds (Ca) | 90  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 35 | Barrow (Ca)                 | 53 | Business School (Ca) | 54 | Business School (Ca)    | 77 | Leeds (Ca) | 91  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 36 | Barrow (Ca)                 | 54 | Business School (Ca) | 55 | Business School (Ca)    | 78 | Leeds (Ca) | 92  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 37 | Barrow (Ca)                 | 55 | Business School (Ca) | 56 | Business School (Ca)    | 79 | Leeds (Ca) | 93  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 38 | Barrow (Ca)                 | 56 | Business School (Ca) | 57 | Business School (Ca)    | 80 | Leeds (Ca) | 94  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 39 | Barrow (Ca)                 | 57 | Business School (Ca) | 58 | Business School (Ca)    | 81 | Leeds (Ca) | 95  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 40 | Barrow (Ca)                 | 58 | Business School (Ca) | 59 | Business School (Ca)    | 82 | Leeds (Ca) | 96  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 41 | Barrow (Ca)                 | 59 | Business School (Ca) | 60 | Business School (Ca)    | 83 | Leeds (Ca) | 97  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 42 | Barrow (Ca)                 | 60 | Business School (Ca) | 61 | Business School (Ca)    | 84 | Leeds (Ca) | 98  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 43 | Barrow (Ca)                 | 61 | Business School (Ca) | 62 | Business School (Ca)    | 85 | Leeds (Ca) | 99  | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 44 | Barrow (Ca)                 | 62 | Business School (Ca) | 63 | Business School (Ca)    | 86 | Leeds (Ca) | 100 | Applied Sciences 1 (Ca) |     |                         |
|   | Centre for Lifelong Learning (Ca)   | 45 | Barrow (Ca)                 | 63 | Business School (Ca) | 64 | Business School (Ca)    |    |            |     |                         |     |                         |

